

COMMERCIAL PERMIT



APPLICATION PACKET



COMMERCIAL BUILDING PERMIT APPLICATION CHECKLIST

Piperton Building & Codes Department
3725 Hwy 196, Suite B • Piperton, TN 38017
Phone: (901) 853-4830 • Fax: (901) 854-8396
www.pipertontn.com

OFFICE USE ONLY

MAP _____
BLOCK _____
PARCEL _____
LOT _____

Business Hours: Monday thru Friday from 8:30 a.m. to 4:30 p.m.

PLAN REVIEW AND PERMIT ISSUANCE WILL BE DELAYED WITHOUT PROPER DOCUMENTS

THE FOLLOWING ITEMS ARE REQUIRED TO MAKE APPLICATION

PLANNING COMMISSION

- 1. Project/Development Application Submitted, Reviewed, and Approved by Planning & Zoning Commission
- 2. Development Contract Approved (if applicable)
- 3. Site Plan Reviewed and Approved
- 4. Site Plan Review Fee paid and recorded
- 5. Plat Recorded
- 6. Recording Fee paid
- 7. All Administration Fees Paid (Engineering, Planning, and Development fees)
- 8. Submit Construction Drawings for Building Permit
 - Minimum of four (4) sets of drawings required

BUILDING DEPARTMENT

- 9. All items needed for Project Development must be completed
- 10. Building Permit Application completed and signed
- 11. Water & Sewer Connection Fees paid
- 12. Submit a copy of receipt for AFT (Adequate Facilities Tax) from Fayette County
- 13. Submit three (3) sets of plans for review conforming to 2018 IRC & a Grading Plan
 - Plans shall be drawn and stamped by State of TN licensed Architect and Structure Engineer
 - Plans shall include Site, Building Structure, Seismic, Fire, Plumbing, Gas, Mechanical, and Electrical

NOTE: Electrical shall be submitted to and permitted by Chickasaw Electric in Somerville, TN
FIRE shall be submitted to and permitted by the Piperton Fire Department (2 sets)
- 14. Submit a scaled site plan with complete details (setbacks, floor elevation, etc.)
- 15. Submit 2018 Model Energy Code Data
- 16. Verification of current Tennessee Contractor's License and workman's comp insurance
- 17. Submit copy of As Built for subsurface sewage disposal system OR verify NOC from TDEC
- 18. Issuance of Certificate of Occupancy
 - All Inspections done with approval and all Fees Paid (Building, Fire, etc)
 - Inspect Landscaping Plan
 - Inspect Lighting Plan (Lights on building and parking lot)
 - Sign Plan (Installed agreement with Board)

****PLEASE HAVE CHECKLIST AVAILABLE AT THE TIME OF PERMIT APPLICATION SUBMITTAL****

**COMMERCIAL BUILDING PERMIT APPLICATION**

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 3725 Hwy 196, Suite B • Piperton, TN 38017
 Phone: 901-853-4830 / Fax: 901-854-8396
www.pipertontn.com

Permit #:

Date:

Owner Contractor
 Tenant

*** ALL PERMITS ISSUED FROM OCTOBER 1, 2019 FOLLOW 2018 ICC FAMILY OF CODES ***

1	Location of Construction:			
	Property Owner Name:		Phone Number:	
	Address:		Email:	
2	Applicant Name:			
	Mailing Address:		City/State/Zip:	
	Office:	Cell:	E-mail:	
	Contractor's License #:		Classification:	Expires:
3	Architect Name:		Phone Number:	
	E-mail:			
4	Building Type: Commercial <input type="checkbox"/> Church <input type="checkbox"/> Retail <input type="checkbox"/> Accessory Structure <input type="checkbox"/> Other <input type="checkbox"/>			
5	Work Classification: New <input type="checkbox"/> Alteration <input type="checkbox"/> Addition <input type="checkbox"/> Repair <input type="checkbox"/> Other <input type="checkbox"/>			
6	Description:			

8	AREAS (SQ. FT.)		GENERAL		FEES	
	1 st Floor		Zoning District		Use & Occupancy	\$
2 nd Floor		# Rooms		Building	\$	
3 rd Floor		# Bath/Restrooms		Plans Review	\$	
Other				Accessory Structure	\$	
				Demolition	\$	
				Moving	\$	
				Curb Cut	\$	
				Processing Fee	\$	
				Miscellaneous	\$	
				Miscellaneous	\$	
9	TOTAL SQ. FT.		Foundation: <input type="checkbox"/> Joist <input type="checkbox"/> Slab	TOTAL	\$	

10 **Estimated Building Cost:** **PERMIT VOID: If construction not begun within 6 months from date permit is issued; if more than 180 days lapses between inspections; if incorrect information is given on permit application. Issuance of permit SHALL NOT be held to permit, or be an approval of, the violation of any city ordinance or state law.**

NOTICE: In making application for a building permit, the applicant states that the information given is, to the best of his knowledge, true and accurate. It is understood and agreed by the applicant that any error, misstatement, or misrepresentation of fact, either with or without intention on their part, such as might, if unknown, cause a refusal of this application, or any alteration or change in plans made without the approval of the Building Inspector subsequent to the issuance of the building permit, shall constitute grounds for the revocation of such permit.

PENALTY FEE: If any person commences any work before obtaining the necessary permit, the permit fee shall be doubled.

11	Applicant Signature:	Date:
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OFFICE USE ONLY

Date Paid: Automatic Sprinkler System Required, Ordinance #114-07

BUILDING PERMIT APPROVED: YES NO REASON:

Building Official Signature:	Date:
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**NO BUILDING SHALL BE OCCUPIED WITHOUT CERTIFICATE OF OCCUPANCY
 PERMIT FEES ARE NON-REFUNDABLE AND NON-TRANSFERRABLE
 FOR INSPECTIONS CALL (901) 853-4830 X4 OR EMAIL aparker@pipertontn.com**